

Navigating Open Enrollment in PUSD



PASADENA EDUCATION NETWORK

Eligibility Dates

- Transitional Kindergarten
 - 5 years old between September 2, 2023-April 2, 2024
- Kindergarten
 - 5 years old by September 1, 2023
- First Grade
 - 6 years old on or before September 1, 2023



Transitional Kindergarten

- All schools with the exception of Altadena, San Rafael, and Sierra Madre Elementary will have TK programs
- Spanish TK will be at Longfellow
- Mandarin TK will be at Field
- Armenian TK will be at Webster
- No French TK program
- Once accepted into TK through Open Enrollment, you may stay at that school for kindergarten – 5th grade
- Families must select Jackson, Longfellow, & San Rafael to be guaranteed a spot in a Spanish DLIP kindergarten

What's My School of Residence?

- PUSD School Locator

https://excensus-guidek12.net/pasadenaca/school_search/current/

Pasadena Unified School District **GuideK12™**

Find your address ⓘ

2233 BRIGDEN RD PASADENA, CA 91104

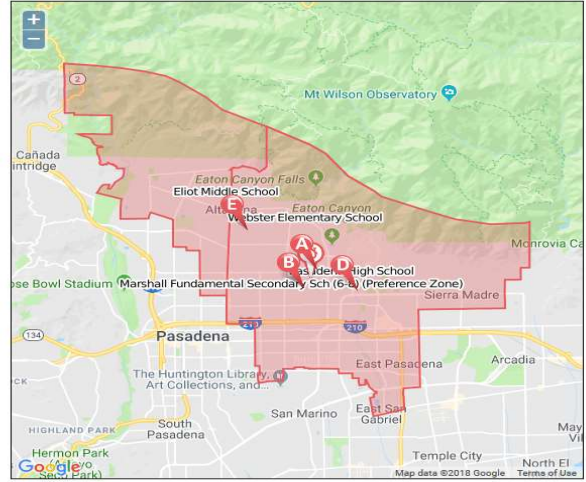
Or, click on the map to pick your home location.
Clear Location

Advanced search [+]

Matching Results ⓘ

Compare Selected Schools

- A** ☐ **Webster Elementary School**
Assigned school
2101 E Washington Blvd
Pasadena, CA 91104
Drive Time: 1 min
Drive Distance: 0.4 mi
- B** ☐ **Marshall Fundamental Secondary Sch (9-12) (Preference Zone)**
Assigned school
990 N. Allen Avenue
Pasadena, CA 91104
Drive Time: 2 mins
Drive Distance: 0.5 mi
- C** ☐ **Marshall Fundamental Secondary Sch (6-8) (Preference Zone)**
Assigned school
990 N. Allen Avenue
Pasadena, CA 91104
Drive Time: 2 mins
Drive Distance: 0.5 mi
- D** ☐ **Pasadena High School**
Assigned school
2925 E Sierra Madre Blvd
Pasadena, CA 91107
Drive Time: 3 mins
Drive Distance: 0.9 mi
- E** ☐ **Eliot Middle School**
Assigned school
2184 North Lake Avenue
Altadena, CA 91001
Drive Time: 8 mins
Drive Distance: 2.9 mi



The map displays the Pasadena Unified School District with various school zones highlighted in red. Key locations marked include Mt Wilson Observatory, Eaton Canyon Falls, Eaton Canyon, Webster Elementary School, Marshall Fundamental Secondary Sch (6-8) (Preference Zone), Pasadena High School, and Eliot Middle School. The map also shows major roads like I-210 and I-5, and surrounding areas like San Marino, East Pasadena, and Arcadia.

Which Schools are Right for Your Family?

- Visit PEN's website at www.penfamilies.org
- Consider your families values and needs
- Consider your child's interests
- Check out your neighborhood school
- Take some tours
- Talk to PEN's Parent Ambassador volunteers
- Make your selections



What is Open Enrollment?

- School Choice Random lottery
 - School other than your neighborhood school of residence
 - Dual Language Immersion Program
 - Marshall Fundamental Secondary School
 - Math Academy



What About Magnet Schools like Arts and STEM or STEAM?

- Only if they are not your assigned school of residence



How Does the Open Enrollment Lottery Process Work?

- Submit one application per student between January 9 - 27
- In preference order, list the schools you prefer to your neighborhood school
- Random Lottery system assigns each application a number
- Families will be notified by email of their placement
- Families either...
 - Register online for their assigned school **OR**
 - Proceed to the 2nd lottery to try for a higher placement without losing their placement from the first lottery **OR**
 - Leave the Open Enrollment process by doing nothing



Welcome [REDACTED] 2023-2024

Click the child's card to manage Pasadena Unified School District applications and registration forms.

Carla [REDACTED]

No records for the 2023-2024 school year

Get Started

Emma [REDACTED]

✓ 1 Applications Submitted

View All



Add a Student

[← Back to Dashboard](#)

Jack [REDACTED] Submitted Forms

View status and take action on all submitted applications and registration forms for Jack Buzzini.

Jack's Applications

[+ Applications](#)

Application

[Edit Ranking](#)



Octavia E Butler Magnet - Continuing Spanish Immersion Program, STEAM

● Offered

Choice 1

Withdraw

Decline

Accept

Message

Emma [REDACTED]
Emailed to [REDACTED]
Tue, Nov 29, 03:27 pm

Emma [REDACTED] Offer of Admission

The lottery for **Sierra Madre Middle School** has been run.

Congratulations! **Emma [REDACTED]** has been offered admission!

Please accept your placement by December 19, 2023, 4 PM, to avoid being automatically declined. <https://pusd.schoolmint.com/>

¡Felicidades! Emma ¡Se ha ofrecido la admisión a [REDACTED]!

Acepte su ubicación antes del 19 de diciembre de 2023 a las 4 p. m. para evitar que se rechace automáticamente.
<https://pusd.schoolmint.com/>

Close

What's the Second Lottery?

- After the first lottery is completed, principals re-evaluate the number of seats that are still available for the second lottery
- Families who participated in the first lottery and select to stay in the second lottery, keep their same preference list
- Families who missed the first lottery may enter the second lottery and select all schools they prefer to their assigned school of residence
- Families are notified of their placement from the second lottery
- Families must register at the school where they are placed or school of residence in order to be placed on wait lists for all schools on their list that they prefer to their placement

Open Enrollment Wait Lists

- Families are notified as spaces become available at a preferred school
- Families remain on the wait lists until August 3, 2023



Which Schools/Programs Require Participation in Open Enrollment?

- Dual Language Immersion Programs
- Marshall Secondary Fundamental School
- Math Academy
- High School Academies that aren't located at your school of residence
- Any school that is not your assigned school of residence



What is a Neighborhood Preference?

- 50% of projected available seats
- Must select your neighborhood preference school as your first choice
- Lottery recognizes address
- If more applicants in neighborhood preference zone than seats available, then second chance in the lottery



How Many Seats Will Be Available?

- First Lottery:
 - Enrollment Trends
 - Demographic Data
 - Siblings & Priority Registrations
- Second Lottery:
 - Families who didn't register from first lottery
 - Possible adjustments

Projection ranges will be on the PUSD website
prior to the start of Open Enrollment

What Do I Need to Register?

- Your child's birth certificate
- Your child's most recent immunization and vaccination record
- Recent gas, electric or water bill in your name
- Either a deed of trust, mortgage payment receipt, rental/lease agreement, property tax bill or closing escrow papers
- Transcript for secondary students



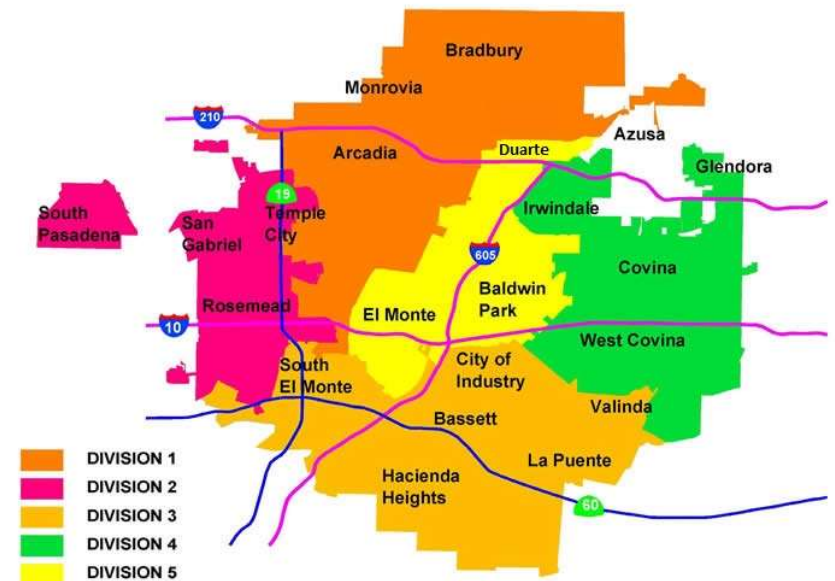
Priority & Sibling Registration



- Siblings of current students are guaranteed enrollment if they register during the priority time period
- Dual Language Immersion Program students register online for the continuing DLIP school
- Willard's International Baccalaureate Program students register directly for Blair IB
- Altadena Arts to Eliot Arts to Muir's Arts, Media & Entertainment Academy
- Washington STEM to Octavia E Butler Magnet to Muir's Engineering & Environment Academy

What if We Live Outside of PUSD's Boundaries?

- Contact the Office of Enrollment at 626/396-3639
- Can be added to wait lists
- Submit an interdistrict permit request beginning March 27, 2023
- Don't need to be released from home district until you are accepted into a PUSD school



For More Information

- Complete an online Open Enrollment application from January 9 - January 27 at pusd.us/openenrollment
- To register at your Neighborhood School visit pusd.us/enrollment
- For application assistance, contact PUSD's Office of Enrollment at **626-396-3639**
- Contact Nancy, Susan, or Laura at PEN ([**FirstName@penfamilies.org**](mailto:FirstName@penfamilies.org)), [**info@penfamilies.org**](mailto:info@penfamilies.org), or through PEN's Facebook page